

**CHILDREN AND FAMILIES OVERVIEW AND SCRUTINY**  
**COMMITTEE – 24 JANUARY 2023**

**QUESTIONS ASKED UNDER STANDING ORDER 34**

**Question asked by Mrs Sue Whiting**

“As Admissions and Transport are two separate services within the Council, could the Chair please explain the procedure for liaison with transport when children are allocated school places, by admissions, to schools too far for a child to safely walk to, and is the procedure different for a child with SEND?”

**Response by the Chairman**

“In the main phased round i.e., first time admissions and secondary transfers, officers within the Transport team have access to view the numbers of school applications as they arrive and will start to run automated reports at the point the offers are made. This often results in transport passes already being processed in preparation for parents in the summer prior to the start of the autumn term.

For those parents applying mid-term, for example those new to Leicestershire, the Transport team work closely with School Admissions once they receive the transport application, as Transport officers will wish to confirm as part of the eligibility exercise that the secured school is closest school and is beyond statutory distance in order to agree transport.

For children with an Education Health and Care Plan (EHCP) and where a setting has been identified by the Council as being nearest suitable school but is not local then transport will be provided by the Council. Once the EHCP has been finalised information is shared with SEN transport who will carry out an eligibility assessment.”

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